

**FOR OUR USE** Vendor No. \_\_\_\_\_ Space Assigned \_\_\_\_\_  
Post Mark Date \_\_\_\_\_ Check No. \_\_\_\_\_ Amount Due \_\_\_\_\_

\*\*\*\*\*

**Business/Craft Vendor Application**

**I hereby consent to the rules and regulations set forth for the  
2024 UPPER MERION SENIOR SERVICE CENTER Craft Fair**

Signature \_\_\_\_\_

Organization/Business Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Phone (with area code) \_\_\_\_\_ Email \_\_\_\_\_

Yes, I will participate in UMSSC Craft Fair with a vendor space for \$25.00 per space

Number of Spaces Needed \_\_\_\_\_ = Total amount paid \_\_\_\_\_

Yes, I need electricity. Spaces are limited. Limited to one device only. \_\_\_\_\_

Space Needs/Considerations \_\_\_\_\_

**Payment:**

Checks payable to UMSSC and mailed to 431 W. Valley Forge Road, King of Prussia, PA 19406  
Attn: Craft Fair

A \$30.00 fee will be charged on all returned checks.

\*\*\*\*\*

A general description of my crafts/products. Please give us a vivid description as your description will be used in our promotion.

\_\_\_\_\_  
\_\_\_\_\_

Complete this application and submit with full payment, this event is first come, first served.

..... Tear Here. ....

**UPPER MERION SENIOR SERVICE CENTER CRAFT FAIR**

Your receipt:

Date submitted \_\_\_\_\_ Check number \_\_\_\_\_

## UPPER MERION SENIOR SERVICE CENTER CRAFT FAIR

431 W. VALLEY FORGE ROAD

KING OF PRSSIA, PA 19406

610-265-4715

www.umssc.org

Saturday, September 21, 2024

### INFORMATION FOR VENDOR SPACES

1. Handmade quality crafts as well as merchandise vendor spaces will be included, with priority going to crafters
  2. Vendors are responsible to provide the following prior to the craft fair:
    - a) Completed legible registration form with payment.
    - b) A complete description of items being sold, and your Facebook link so we can share your crafts in our internet advertising and our local Craft Fair promotion.
  3. Spaces will be assigned on a first-come first-serve basis, as determined by the date the application fee is postmarked or dropped off at the Senior Center. If you have specific space needs, please contact **Marion Wilkinson** at 484-612-3228.
  4. You will be notified of your space assignment via email one week prior to event.
  5. **Space includes one table 8'x4' and two chairs. If electricity is needed, please specify on your application. One space is \$25. If additional table space is needed please indicate that on the application. Application fee is not refundable.**
  6. The event will be held on Saturday, September 21st, from 9am to 2pm. You can begin setting up at 7:30am the day of the Craft Fair.
  7. Parking, we suggest that you unload your materials inside the front of the building and park in the lot on the upper level near the pool saving room for shoppers in the main lot. Staff will be present to secure your items.
  8. Vendors are responsible for cleaning their space at the end of the day.
  9. Please, no music or other recordings played as part of your site. Also, no open flames (including candles) or other potential fire hazards.
  10. The committee reserves the right to deny space to any applicant for any reason, whatsoever including but not limited to an applicant's usage of space which is not in keeping with the intent of the craft fair. Said intent shall be determined solely by the event committee.
  11. UMSSC will not be responsible for loss or injury incurred by participants or vendors.
- Any questions, please contact **Marion** at 484-612-3228 or our office staff at 610-265-4715

Reminders: Set up is from 7:30 to 8:45 am the day of the event. No early birds.  
Please share our event on your social media pages.